

Date/Time Stamp:

Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** Employee Pre-Travel Authorization (Form RE-1), **AND**
☒ A **copy** of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Louisiana Sugar Cane Foundation, Inc.

Travel date(s): Thursday, November 10, 2022 - Saturday, November 12, 2022

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	Air - \$489.30 Bus - \$90.00	Hempden Inn - \$129 Aster Course Plaza - \$158	\$119.25	
<input checked="" type="checkbox"/> Actual Amount	Total - \$579.30	Total - \$287		

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

see attached itinerary

5/4/23
(Date)

Rebecca E. Anderson
(Printed name of traveler)

R E Anderson
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

5/4/23
(Date)

Bill Cassidy, M.D.
(Signature of Supervising Senator/Officer)

**ITINERARY FOR
CONGRESSIONAL STAFF SITE VISIT
LOUISIANA SUGAR INDUSTRY
(November 10-12, 2022)**

Thursday, November 10, 2022

8:36 a.m. - 10:51 a.m.	Group travels to New Orleans, LA on American Airlines flight # 5277 from Washington-Reagan National Airport.
10:51 a.m.	Group arrives at the New Orleans International Airport.
11:00 a.m. – 12:00 p.m.	Group Leaders will pick up the group at the New Orleans Airport and transport the group for the duration of the trip. Travel to Houma, LA.
12:00 p.m. – 1:00 p.m.	Lunch at the USDA-ARS, Sugarcane Research Unit in Houma. During this lunch, a briefing on the history of the Louisiana sugarcane industry and a description of the process of creating sugar from sugarcane will be provided.
1:00 p.m. – 2:15 p.m.	Site visit of the USDA-ARS, Sugarcane Research Unit. The focus will be on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. Participants will visit the sugarcane crossing greenhouse complex and field plots.
2:15 p.m. – 2:45 p.m.	Travel to the John Deere Thibodaux Factory, Thibodaux, LA.
2:45 p.m. – 4:30 p.m.	Site visit of the John Deere Thibodaux Factory. The group will learn of the local, national, and international economic impact of the largest producer of sugarcane harvesting equipment. The group will participate in a site visit of the factory to observe equipment being built.
4:30 p.m. – 4:45 p.m.	Travel to the Hampton Inn in Thibodaux.
4:45 p.m.	Arrive at the Hampton Inn in Thibodaux – break and prepare for dinner
6:00 p.m. – 6:15 p.m.	Travel to the Tractor Barn in Thibodaux, LA for dinner.
6:15 p.m. – 8:30 p.m.	Dinner at the Tractor Barn in Thibodaux, LA. Here the group will interact with growers and processors to discuss important sugar industry issues. Dinner will be served consisting of local Louisiana dishes.
8:30 p.m. – 8:45 p.m.	Depart from the Tractor Barn for the Hampton Inn in Thibodaux.
8:45 p.m.	Arrive at Hampton Inn for the night.

Friday, November 11, 2022

Please check out before leaving for tours. You will not return to this hotel. Continental breakfast will be in lobby of hotel prior to our departing.

- | | |
|--------------------------------|---|
| 8:30 a.m. - 8:50 a.m. | Travel from the Hampton Inn to Joel Landry Farms for a site visit of a sugarcane farm in Paincourtville, LA. |
| 8:50 a.m.- 10:30 a.m. | Field site visit to observe the various steps for growing and harvesting sugarcane. Participants will observe sugarcane harvesting and talk with the producer to learn of the challenges and rewards of growing sugarcane in south Louisiana. |
| 10:30 a.m. – 10:50 a.m. | Travel to Lafourche Sugars, LLC in Thibodaux, LA. |
| 10:50 a.m. – 12:45 p.m. | Site visit of the Lafourche Sugar factory to observe the various steps for processing sugarcane into raw sugar that include preparation, clarification, evaporation, and crystallization. |
| 12:45 p.m. – 1:45 p.m. | Travel to Louisiana Sugar Refinery in Gramercy, LA
A box lunch will be provided enroute. |
| 1:45 p.m. - 2:15 p.m. | Dr. Michael Deliberto, Agricultural Economist with the LSU AgCenter, will discuss the impact of the sugar industry on the Louisiana economy. |
| 2:15 p.m. - 4:30 p.m. | Site visit of Louisiana Sugar Refinery. Participants will observe the process of converting raw sugar into refined sugar. Participants will learn of the recent business venture regarding vertical integration within the Louisiana sugar industry. A site visit of the refinery will be provided. |
| 4:30 p.m. - 6:00 p.m. | Travel to the Astor Crowne Plaza in New Orleans, LA |
| 6:00 p.m. | Arrive at the Astor Crowne Plaza. |
| 7:15 p.m. – 9:30 p.m. | Dinner at Bourbon House. Staffers will continue interactions with local sugarcane growers and processors. Participants will debrief from the events of the day. They will learn of the day's sugar production from the field to the table. |

Saturday, November 12, 2022

Check out prior to breakfast.

7:30 a.m. – 8:30 a.m.

Breakfast Briefing - meeting room in the Astor Crowne Plaza. A final review and summary of Louisiana sugar industry highlights will be provided.

8:30 a.m. – 9:00 a.m.

Van shuttle will transport you back to the New Orleans airport for your American Airlines flight # 5277 departing New Orleans at 11:21 a.m. arriving Washington Reagan at 2:54 p.m.

Date Time Stamp

**COVER SHEET FOR AMENDMENT OF
POST-TRAVEL SUBMISSION**

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler:

Rolland E. Anderson

Employing Office/Committee:

Senator Bill Cassidy

Travel Expenses Paid by (List all sources):

Louisiana Sugar Cane Foundation Inc.

Travel Date(s):

November 10, 2022 - November 12, 2022

Description/Title of Attached Forms:

Private-Sponsored Travel Certification Form,
Itinerary, Revised RE-2 Form

Purpose of Amendment (describe the reason for amending original submission):

Failed to include all Post-Travel Forms in my original submission5/8/23

(Date)

R E Anderson

(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors):
Louisiana Sugar Cane Foundation, Inc.
 2. Description of the trip: Fact-finding, information visit of the Louisiana sugarcane industry
 3. Dates of travel: Thursday, November 10, 2022 - Saturday, November 12, 2022
 4. Place of travel: Houma, Thibodaux, Raceland, Gramercy, New Orleans, LA
 5. Name and title of Senate invitees: See attached list
 6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Louisiana Sugar Cane Foundation is the sole sponsor and will organize and conduct the trip.

The trip is funded from a general fund comprised of membership dues and not earmarked funds.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The mission of the Foundation is to increase public awareness of the LA sugar industry. The purpose of the trip is to give staffers an opportunity to visit the sugar industry and to gain first-hand knowledge of sugarcane research, production and processing operations, and the impact on the local economy.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the twelfth trip that the Louisiana Sugar Cane Foundation has sponsored. The first trip was held in November, 2009.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Foundation supports Ag in the Classroom (a program sponsored by the Louisiana Farm Bureau),
the Ag Leadership program sponsored by the LSU AgCenter, and other scholarships to Louisiana
state universities.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	Air - \$489.30 Bus - \$90.00	Hampton - \$96 Astor Crowne Plaza - \$136.00	\$119.25	
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves events that are arranged and organized specifically with regard to congressional
participation.

18. Reason for selecting the location of the event or trip

To provide first-hand knowledge and experience of the inner working of the Louisiana sugar industry.

19. Name and location of hotel or other lodging facility:

Hampton Inn, Thibodaux, LA

Astor Crowne Plaza, New Orleans, LA

20. Reason(s) for selecting hotel or other lodging facility:

1. Hampton Inn, Thibodaux - located on route and in the Bayou Lafourche sugar region.

2. Astor Crowne Plaza, New Orleans - on route and close proximity to the site where sugarcane was first
grown by the Jesuit priests on Baronne St.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses for lodging will be below the Federal government per diem rate.

The daily expenses for meals will be below the Federal government per diem rate.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach class airfare on American airlines and a 25-passenger mini coach for local travel.

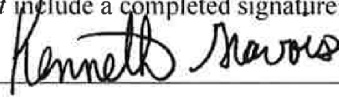
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Kenneth Gravois, President

Name of Organization: Louisiana Sugar Cane Foundation, Inc.

Address: P O Box 874, Thibodaux, LA 70302-0874

Telephone Number: 225-281-9472

Fax Number:

E-mail Address: admin@lasugarfoundation.org